

Circular No: CIS/Acad/2025/09

Date: 02.07.2025

Subject: Diary Writing and Broadcasting Update

Dear Parents,

As part of our efforts to enhance student **engagement and promote organizational skills**, diary **writing** for daily school work continues to remain an essential activity.

We are pleased to inform you that from **June 7th**, diary broadcasting for **Grades 3 to 12** will be **discontinued**. Students of these grades are expected to maintain their diaries independently, under the guidance of their respective class teachers.

Advantages of Diary Writing:

1. Develops writing and communication skills
2. Enhances organization and time management
3. Encourages reflection and self-expression
4. Fosters a sense of responsibility and accountability
5. Improves memory retention and recall

However, please note that we will be continuing diary broadcasting for students of **Pre-Primary to Grade 2**. This initiative is designed to cultivate early habits of planning, expression, and responsibility.

This step is taken to promote **self-discipline, independence, and responsibility** in our learners. We encourage parents to check their child's diary regularly and support them in forming this valuable habit.

Warm regards,

Principal

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